

A photograph of a group of people playing soccer on a field, overlaid with a semi-transparent blue filter. The image shows several players in motion, with a soccer ball on the ground in the foreground.

Influencing Lives Impacting Lifetimes

New Life Community Services

Annual Report 2011

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Board's Approval of Annual Report

We, John Lim Cheng Siew and Sim Choon Siong, being the Chairman and Secretary of New Life Community Services respectively, do hereby, on behalf of the Board, comprising

John Lim Cheng Siew
Chairman

Barney Lau Tai Chiau
Vice-Chairman

Sim Choon Siong
Secretary

Eddie Tan Cheng Soo
Treasurer

Seong Koon Wah Sun
Assistant Treasurer

Lawrence Chua Kim Choon
Board Member

Patrick Lim Kah Hock
Board Member

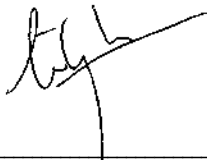
George Lee Kwee Seng
Board Member

Cheah Sin Hean
Board Member

Sim Teow Hong
Board Member

resolve, on this date 2 May 2012, that the Annual Report for the financial year ended 31 December 2011 be and is hereby approved.

On behalf of the Board,



John Lim Cheng Siew
Chairman



Sim Choon Siong
Secretary

Chairman's Message



by **John Lim**

2011 was a year when New Life continued to strengthen its foundations and build key competences to position itself for the future.

In this year, we changed the organization name from “New Life Community Services Centre” to “New Life Community Services.” The change reflects the growing work of New Life not just as a single centre but a multi-locale, multi-services agency.

New Life began the year expanding its presence and services in the community by completing and officially opening up New Life Children & Student Care in Bukit Panjang. The opening of the centre was graced by then MCYS Minister Dr Vivian Balakrishnan and Mr Liang Eng Hwa, MP for Holland-Bukit Timah GRC (Zhenghua). It was a marked fruition of a 3 year project led by Mr Liang and New Life. Similarly, in Woodlands, the relationship with the community leaders was cemented with the ground-breaking of another vibrant

Youth Hub graced by Mr Vikram Nair, MP for Sembawang GRC (Admiralty).

The opening of the two centres was a result of many years of committing to deliver consistent good work and service by New Life to the community. By continuing to operate these centres entrusted to us excellently, New Life has built a mindshare in the community leaders to trust the “New Life” brand which will serve to open up many opportunities for us in the future.

New Life did not do all the excellent work on its own. For many years, New Life has been generously supported by members of Covenant Evangelical Free Church (CEFC) who have faithfully donated either in cash or kind to New Life. In 2011, New Life received \$1.7 million in cash donations (excluding Church grant) and many in kind donations which are now used by beneficiaries at the Youth Hub and other centres. The generous giving from donors will enable New Life to continue meeting the needs of the community. This includes providing direct financial aid under Project Love of which 24 families have benefitted from in 2011.

More than financial support, CEFC also provided over 500 volunteers to help with programs and community events such as “To the Max”, “Children Fest” as well as our volunteer driven programmes at New Life Children. Through these volunteers, New Life has built another key resource

for the future. It has shown that New Life is able to tap on the Christian community in CEFC to work as an integrated team to provide resources to mentor the “next generation” to demonstrate God’s love to the community.

During the year, New Life revamped its Strategy Committee led by Pastor Barney Lau to re-look into our vision for the next 15 years. The committee established its vision to be a leader in mentoring the young to unleash their potential to contribute to the society and its sphere of influence. We will look into impacting the community not only at the local and regional level but also at the national level. It will mean that New Life will not only to be an expert in meeting the needs of the “at risk” in the community, but will also develop and mentor the “next generation” (18 months to 18 years) to become future leaders in Singapore.

To achieve this vision is an exciting but daunting task. The biggest challenge is to align all relevant stakeholders with New Life’s vision and to mobilize their support to embark on this journey together. However challenging it may seem, God has blessed New Life with committed and talented staff that continues to deliver excellent work and build the foundation of success. He has also blessed us with supportive community leaders as well as a resourceful and generous giving church. With the wind on New Life’s back, I am confident that New Life will be well-placed to fulfil this vision.



Director's Report

by **Diana Ooi**

It has been more than three years since New Life's direction was refocused onto *Building the Next Generation* in 2008. We now understand that means for us not only to *meet the needs* of the "at-risk" youths, but also to *mentor the lives* of our country's future leaders.

As Covenant EFC's social service arm, New Life sees its role to *mobilise the church* towards these dual aims, and also to partner other organisations in the community to *make the difference* together in a "many helping hands" approach.

Looking Back at 2011

2011 has been a year of building foundations in these four areas of *meeting the needs, mentoring the lives, mobilising the church, and making the difference*.

Meeting the Needs

The needs are huge. A divorced mother with no maintenance from her ex-husband struggles to make ends for her two sons, but she is only able to find six hours of menial work every week. Children at primary 3 but unable to read. Teens dropping out of school.

Such crises threaten to cripple the futures of many young people. New Life's Project Love leads the organisation in meeting subsistence and educational needs of these young people through direct financial aid and casework support. We are grateful that we managed to help 24 families with \$21,000 in 2011.

Another area of concern is being addressed by Enhanced STEP-UP, a government-funded programme that supports youths who show signs of potentially dropping out of school. 50 youths were helped in 2011.

Literacy needs are met through our Steady Readers programme, and for the first time, we have specifically attempted to reach out to the lower-income living in nearby rental blocks of flats for a children Christmas event "Stars and Snowflakes".

Facing such daunting needs, we not only look to a *Creator* of abundance provision, but also seek the wisdom to meaningfully grow New Life's *capacity* to meet those needs.

Mentor the Life

Andrew (not his real name) was a boy who has been rude and disruptive since the

beginning of the year. He stole, fought, quarrelled and was frequently throwing tantrums. Under the patient guidance of our Student Care Supervisor, Mr Han, he has shown a turnaround that surprised even his mother.

This is but one example of the many transformational journeys that mentoring ignites across all activities and programmes in New Life, each with its share of happy stories of volunteers and staff being that guiding voice for a young person.

Beyond anecdotes, New Life seeks to develop an archetype of mentoring for young people in all strata of society as part of growing our *competency* to fulfil our *calling*.

Mobilize the Church

The call to serve is integral in Christian faith and practice. New Life provides the platforms for the Christian community in Covenant EFC, and the church has risen to fulfil that call.

To The Max saw about 160 volunteers contributing 800 hours a youth sporting event on 2 Jul. *Children's Fest* on 2 Oct saw an even greater engagement: more than 350 volunteers gave over 1,000 hours to see 2,300 children enjoy a thrilling morning at Bukit Panjang and Woodlands.

In-depth programmes such as the Steady Readers and the Kids Champ Club also saw great contributions of more than 1,500 and 1,200 hours of volunteer efforts respectively in weekly coaching and mentoring.

Another aspect of mobilisation is in financial support. In 2011, 348 donors generously sowed on average more than \$5,000 each into New Life's work.

Easily more than 90% of our volunteers and donors are from Covenant EFC, and it is a joy to report that the church is indeed being mobilised to serve the wider community, demonstrating God's love with no strings attached.

Make a Difference in the Community

We are glad we don't work alone. We synergise with partners in the community such as grassroots leaders, school leaders, and parents to make the difference in a *many helping hands approach*.

We are gratified that our Student Care is a collaborative project with Greenridge Primary and MP Mr Liang Eng Hwa. We are grateful for the support of schools, grassroots leaders and other community partners in the Children's Fest, To The Max and in our school-based work. Our Childcare has increased the engagement of parents, as have our Children's programmes.

Looking Ahead at 2012

We have barely begun! In 2012 and beyond we aim:

- To build depth of expertise with a new Social Work Department that specialises in addressing risk and resilience factors in young people and their families in order to *Meet the Needs*.
- To research and create models of mentoring that will be the foundation of New Life's future mentoring programmes, in order to competently *Mentor the Lives* of the young.
- To move all non-revenue-generating programmes towards a "volunteer-driven" philosophy and to engage supporters in our work, in order to *Mobilise the Church*.
- To cement partnerships with other like-minded community leaders in building the next generation so as to *Meet the Needs* together.

An exciting journey awaits us, and I thank you for being an interested stakeholder in this work. I hope that as you read the rest of this annual report, the passion of our staff, volunteers and beneficiaries will inspire you to join in this wonderful work of building the next generation with New Life.

The New Life Board

John Lim
Chairman



Barney Lau
Vice-Chairman



Sim Choon Siong
Secretary



Eddie Tan
Treasurer



Seong Koon Wah Sun
Asst Treasurer



Lawrence Chua
Member



George Lee
Member



Cheah Sin Hean
Member



Sim Teow Hong
Member



Patrick Lim
Member



Diana Ooi
Ex-Officio



Board Committees

as at 31 December 2011

Strategy & Programmes Committee

This committee oversees the strategic direction of New Life, ensuring the uncompromising preservation of its core purpose, and a standard of excellence in the provision of programmes and services.

Chairman

Barney Lau

Members

| | |
|-----------------|-------------------|
| John Lim | Kom Mun Yen |
| Patrick Lim | Germaine Chng |
| Eddie Tan | Jeremiah Lo |
| Sim Choon Siong | Diana Ooi (staff) |
| Chang Li Lin | |

Human Resource Committee

This committee governs all policy matters pertaining to New Life's human resource.

Chairman

Sim Choon Siong

Members

| | |
|--------------|-----------------------|
| John Lim | Diana Ooi (staff) |
| Barney Lau | Siew Su Chuen (staff) |
| Hui Weng Tat | |

Audit & Governance Committee

This committee reviews and recommends measures to improve New Life's compliance with relevant governance codes, and conducts the necessary audits.

Chairman

Lawrence Chua

Members

Sim Teow Hong
George Lee

Finance & Investment Committee

This committee oversees New Life's financial processes, controls and reserve policies.

Chairman

Eddie Tan

Members

Seong Koon Wah Sun
Clement Chung (staff)

Fund Raising & Outreach Committee

This committee oversees New Life's fund-raising strategies and activities to ensure sufficiency of funds, compliance to rules, and accountability to stakeholders.

Chairman

Patrick Lim

Members

George Lee
Seong Koon Wah Sun
Cheah Sin Hean
Albert Go (staff)

Nominations Committee

This committee oversees the development of board members and nominates new members to the board and board committees.

Chairman

Barney Lau

Members

John Lim
Lawrence Chua
Diana Ooi (staff)

Project Love Committee

This committee oversees Project Love and approves the disbursements to beneficiaries on behalf of the New Life Board, and advises the Board on the project's development.

Chairman

Patrick Lim

Members

Eddie Tan
Sim Choon Siong
Seong Koon Wah Sun
Lim Keng Yeow
May Quek (staff)

Building Committee

This committee oversees building and renovation projects in New Life.

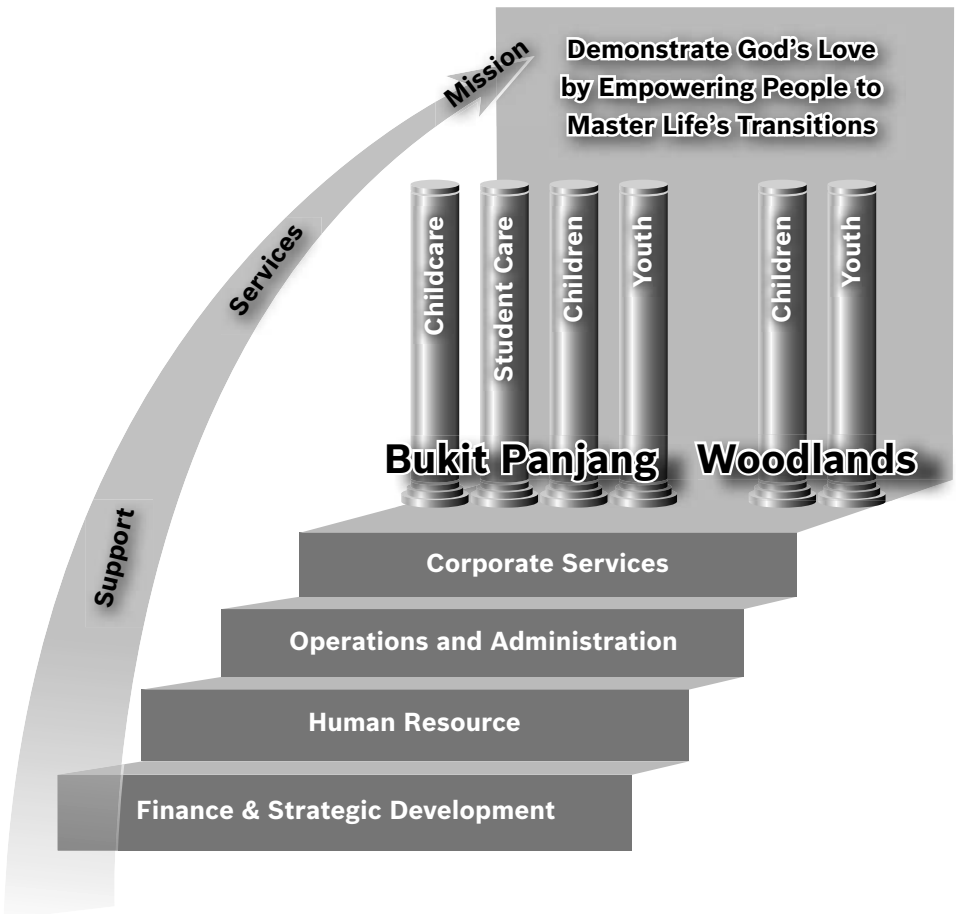
Chairman

Cheah Sin Hean

Members

George Lee
Peter Tan (staff) – until 7 Oct 11

New Life Community Services



Highlights of 2011



Mentor the Life

Street Magic Goes Public

Our teenage magicians took to the streets in their first external performance to support other charities after months of training behind closed doors and at in-house events. Mentoring youths to contribute back to society is a key link in our process.

APR



Mentor the Life

Tchoukball Camp

12 youths got serious about tchoukball with an intense 4-day live-in camp from 14 to 17 Jun. The camp inculcated sportsmanship, teamwork, physical excellence and tip-top game skills for the youths, aspiring to compete in championships.

JUN



Mentor the Life

Adventure for Kids

Kids walked precariously across the ropes in our first-ever children's adventure camp on 4 Jun. The Kids Champ Club will leverage on such experiential learning activities to further its emphasis on character building.

JUN



Mobilise the Church

To The Max

Win or lose, sportsmanship and graciousness ensures a win in life every time. That was the message to 250 participants at New Life's first youth-oriented sports event at Woodlands on 2 Jul in conjunction with Youth Day. 160 volunteers made this possible and MP Mr Vickram Nair graced the occasion.

JUL



Mobilise the Church

Steady Readers Reached New Heights

43 volunteers were mobilised to serve 55 children in the Jul–Nov Steady Readers Programme, the largest group to date per semester. We also began serving the Woodlands community and will expand in 2012.

NOV



Make the Difference

Woodlands Youth Hub Ground Breaking

New Life is finally sinking roots in Woodlands! The construction of the Woodlands Youth Hub began on 13 Nov with a ground-breaking ceremony graced by MP Mr Vickram Nair. New Life looks forward to establishing another vibrant youth service at Woodlands.

NOV



Meet the Need

A New Service

New Life Children & Student Care opened its doors on 4 Jan to welcome 27 children. This before-and-after-school-care service is New Life's latest offering to the community in line with our focus on Building the Next Generation.

JAN



Make the Difference

New Life Children & Student Care Opens

The official opening on 26 Mar marked the fruition of a 3-year joint effort by MP Mr Liang Eng Hwa, Greenridge Primary School and New Life. The joyous occasion was graced by then-MCYS Minister Dr Vivian Balakrishnan along with Mr Liang.

MAR



Make the Difference

Green Clothes By Parents & Children

Parents have become increasingly involved in our Childcare activities for children. In this instance, parents and children made clothes from recycled materials. The clothes were displayed in an in-house fashion parade and during New Life Day at Covenant EFC.

JUN



Make the Difference

Childcare Sports Day

Our first Childcare Sports Day on 13 Aug saw not just children, but also parents, enjoying the fun and competition and taking home the message of living an active and healthy lifestyle. This marked another milestone in our parental engagement.

AUG



Mobilise the Church

Children's Fest

Bigger, better and twice the fun was New Life's Children's Day Carnival held on 2 Oct. The Fest was held at 2 locations. MP Mr Vickram Nair graced the event at Woodlands, and MP Mr Liang Eng Hwa joined us at Bt Panjang. The event was made possible by over 300 volunteers from CEFC.

OCT



Meet the Need

Stars & Snowflakes

A community outreach to children in celebration of Christmas, Stars and Snowflakes was our first community event for children. More than 90 kids were treated to games, chorale singing, and goodies on 17 Dec. Among them were needy children specifically invited from nearby rental flats.

DEC

New Life Childcare

Nurturing wholesome children in partnership with parents.

New Life Childcare was established in 2001 to provide quality childcare services that serve the needs of both children and their families. We believe that each child is a unique individual, who grows and develops skills through exploring within an educational and play-based curriculum. We believe that parents are the primary caregivers and seek to partner parents for the wholesome development of each child.

Looking Back at 2011

New Life Childcare focused on three themes in 2011: parental engagement, enhancement of our English curriculum and adopting a healthy lifestyle.

Parental Engagement & Healthy Lifestyle

In line with our mission, we aimed to engage parents in the children's development and to promote parent-child bonding through three special programmes.

Parents were involved for the first time to come up with costumes for a stage fashion show at our Childcare Open House in July. This was followed by a stage performance using the same costumes for New Life's Day at Covenant Evangelical Free Church.

A parenting workshop was also held in October with the theme "Journey Towards Successful Learning". 17 adults from 11 families attended the workshop and 100% of attendees agreed that the talk was useful and that they would recommend others to attend.

Another first for our Childcare was the Sports Day in August, with 63 children (70%) participating with their parents and teachers! The event saw parent-child bonding while learning the importance of exercise.

Curriculum Enhancement

As part of our on-going effort to strengthen our literacy and numeracy curriculum, Jolly Phonics has been fully adopted as the basis for teaching English. This upgrade will strengthen the quality of our core childcare academic programmes.

Events & Enrolment

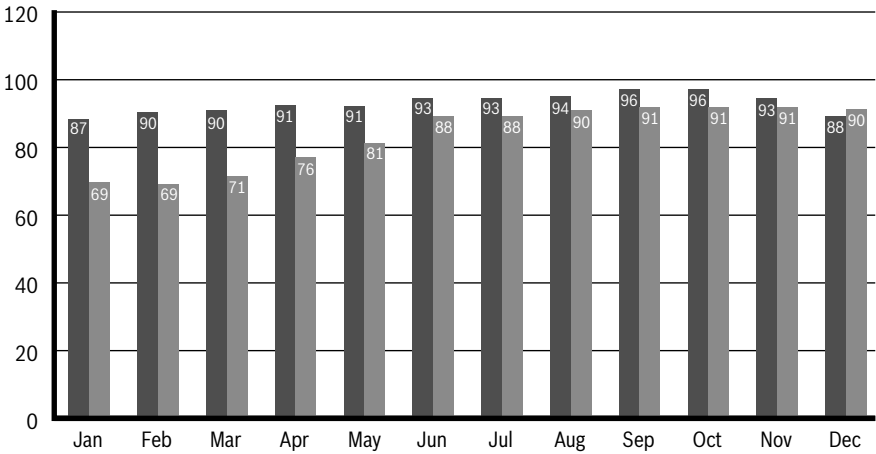
New Life Childcare continued to conduct a variety of outings and events as part of the children's learning, exposure, stimulation and fun. For more details on these activities, please refer to Table: Notable Events and Outings.

Enrolment at our childcare centre has been robust, with an average of 92 children enrolled for the whole of 2011. That is 94.6% of our full capacity of 97 places. A waiting list of 138 children at the end of December shows that demand remains robust and this service is still needed in the community.





Monthly Enrolment Year-on-Year 2010/2011



Notable Events and Outings

| No. | Month | Events/Outings | Remarks |
|-----|-------|---|---|
| 1 | Jan | Storytelling funded by MCYS in support of the United Nations Convention of the Rights of the Child (UNCRC). | For children to understand the principles of non-discrimination, survival and development, working in the best interests of children and encouraging expression. |
| 2 | Feb | Chinese New Year celebration. | Festive celebrations. |
| 3 | Mar | Visit to Greenridge Primary School. | To allow children to experience a different learning environment and for K2 children to experience primary school life. |
| 4 | Apr | Field Trip: "Monster under the bed", a play. | Theme of the play centred on bravery and overcoming fear. |
| 5 | Apr | Easter celebration. | Festive celebrations. |
| 6 | May | Field Trip: Science Centre. | Outdoor educational experience, very positive feedback from parents and children. |
| 7 | May | Field Trip: Singapore Philatelic Museum "Fun with stamps" followed by Bunny Wonderland. | Outdoor educational experience. |
| 8 | Jun | Theme was on "Clothing." | K2 children were taught to sew a simple dress using real needle and cloth. |
| 9 | Jul | Field Trip: Show at Esplanade entitled "Playtime". | Interactive play to promote drama among young children. |
| 10 | Jul | Racial Harmony celebration. | To inculcate cultural awareness. |
| 11 | Jul | New Life Childcare Open House. | Show-case of the project approach on the theme of "Clothing". The children staged a fashion show wearing clothes made with their parents using only recycled materials. |
| 12 | Aug | First New Life Childcare Sports Day on 13 Aug. | Emphasis on parent-child bonding and healthy lifestyle. |
| 13 | Sep | Field Trip: "Just a dream-The Green Play" show. | Emphasis on environmental awareness. |
| 14 | Oct | Parents' Workshop: "Journey towards Successful Learning". | 17 adults from 11 families attended, and the feedback was positive. |
| 15 | Oct | New Life Day at Covenant Evangelical Free Church. | K1 and K2 children performed before the church congregation. |
| 16 | Nov | Parents Teacher Meeting. | For parents to understand their children's progress in the childcare. |
| 17 | Dec | Christmas Celebration. | Festival celebrations. |

Looking Ahead – 2012 and Beyond

In 2012 and beyond, New Life Childcare will be working to:

- Accept more children so as to meet the strong needs in the community.
- Further enhance parental engagement with the emphasis on fathers.
- Strengthening our math curriculum.
- Enhance outdoor activities with a new outdoor activity every day of the week.
- Focus on character-building by emphasising discipline and values through storytelling at morning assembly talks.

New Life Children & Student Care

To mentor children to become disciplined and confident individuals.

*New Life Children & Student Care is a children's before-and-after-school centre that began in 2011. Our philosophy is to nurture each child in a CARED environment: **C**onnect with others in a fun and meaningful way, **A**dopt a disciplined routine & way of life, **R**est & recreate adequately, **E**ngage in meaningful, creative & healthy activities, **D**ischarge duties responsibly.*

Looking Back at 2011

2011 was an exciting year for New Life Children & Student Care as it opened its doors, welcomed children and established this new service for the community. The response has been warm and New Life is pleased to have another platform to mentor children in their formative years.

Programme

The emphasis in 2011 was on routines and values.

Children who joined us were ushered into a regular daily rhythm of rest and study as they waited in the mornings to go to school, or returned from school in the afternoon. A structured daily routine of study, rest, washing-up, meals, and fun times was established. The routine and regular instruction on manners saw rowdy children learn simple habits and acquire manners such as greeting their elders, asking for things politely, and being orderly and considerate.

Meals are well-balanced and cooked in-house. The menu is rotated on a four-weekly basis and reviewed monthly.

Special events in the year included an outing to Sembawang Park, a visit to the Yakult factory, a Children's Day party and a Christmas celebration.

Enrolment & Fees

The centre saw enrolment climb through its maiden year, averaging at 38.3, which is 44.5% of our full capacity of 86 places. These 86 places are equally divided into 43 places in the morning session and likewise 43 for the afternoon session.

The enrolment at the beginning of 2011 was deliberately kept low to allow the centre to establish its work routines and to obtain suitable staff. Towards the end of the year, a good reputation spread by word-of-mouth enabled the centre's enrolment to climb from 27 to 49 by the end of the year.

For the first year of operations, an in-house subsidy of \$30 was offered to all students to offset the fee of \$320. A larger of \$50 subsidy was offered to financially needy children identified and referred by Greenridge Primary School.

Priority registration will be offered to New Life Childcare K2 graduates who wish to enrol in our Student Care.

Looking Ahead – 2012 and Beyond

As New Life Children & Student Care gears up for its second year, we are planning to maximise enrolment and deepen our mentoring efforts so that children from New Life Children & Student Care will grow up as confident and disciplined individuals.



New Life Children

To love children by mentoring them to become character champions.

New Life Children was established in December 2008 to fill the lack of a specialized children's service in Bukit Panjang. New Life Children sees that a child's character will determine the life path in future and seeks to provide mentors to engage and train children in resilience.

Looking Back at 2011

New Life Children Services is in its third year of operation and programmes are maturing.

Volunteers continue to drive the growing breadth and depth of hub-based programmes, namely the Steady Readers Programme and the Kids Champ Club.

The School Family Education (SFE) programme in Zhenghua Primary school wound down in the first quarter as the school had acquired the necessary experience to continue the work without further inputs from New Life.

On the community front, the Children's Fest (formerly Children's Day Carnival) was extended to Woodlands. We also engaged underprivileged children through the Christmas celebrative event Stars and Snowflakes.

Moving north, the Steady Readers Programme and the Children's Fest will continue to be the two key engagement platforms for our pioneering work in the Woodlands community.

School-Based

Enhanced STEP-UP

Enhanced STEP-UP children's cases were put on hold in 2011 due to manpower constraints.

School Family Education (Zhenghua Pri) Q1 Estimated Attendance

| Activity | Attendance |
|-----------------|--------------|
| Parenting Talks | 450 parents |
| Assembly Talks | 600 children |

Other School-based Work

| Period | Activity | Attendance (est) |
|--------|------------------------------------|------------------|
| Sept | Assembly Talk on Stress Management | 1200 |
| Oct | Parenting Talks (2 sessions) | 6 |



Hub-Based

Steady Readers Programme

Steady Readers is a volunteer-driven literacy programme that restores confidence in young children reading below their age through reading and relationships.

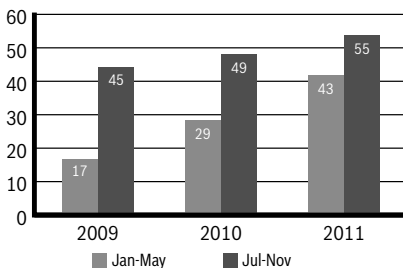
The programme continued to see enrolment growth as it firmly establishes itself in Bukit Panjang. With growing awareness, more volunteers have also come forward to serve as mentors, greatly increasing our capacity to enrol more children into the programme. Steady Readers is still a pilot project in Woodlands, with five children for the Jul-Nov session in 2011.

Kids Champ Club

The Kids Champ Club inculcates character through fortnightly activities aimed at strengthening the resilience of children. The profile of the children were evenly spread between upper and lower primary children, and between boys and girls. Membership stands at 56 with an average attendance of 20 children. More than 20 parents were engaged through the year in various parenting programmes.

Highlights included an outdoor adventure (high elements) experience, a Mothers' Day chorale performance by the children, and parenting workshops which saw enthusiastic participation from parents.

Steady Readers Enrolment 2009 - 2011



Community-Based

Children's Fest

Children's Fest is a continuation of 2010's Children's Day carnival in Bukit Panjang. The success of the event here have led to its replication in Woodlands. The event on 2 October lasted the whole morning and saw MPs from both localities participating, and a total of 2,300 children attending at the two locations.

Stars and Snowflakes

Stars and Snowflakes was our first community event for children to share the love of Christmas through games, songs and gifts. More than 90 children and their parents came for this Christmas event on 17 December, most of whom were underprivileged children from rental flats in the vicinity.

Looking Ahead – 2012 and Beyond

For 2012, we aim to grow the reach of Steady Readers in both Bukit Panjang and Woodlands, and to review the programme so as to more effectively and comprehensively address literacy issues faced by children today.

A new Preteens Club will be formed to complement the Kids Champ Club. The Preteens Club will be able to cater to the older children who are at a different stage of their development, and find more effective ways of engaging them.

New Life will also explore extending both hub-based and school-based services into Woodlands in the near future.



New Life Youth

Building character and developing resilience in youths through life's transforming purpose.

New Life Youth at Bukit Panjang was established in mid-2003, offering school-based youth work. A hub-based platform was subsequently added with the opening of a youth drop-in centre at Blk 419 Fajar Road in 2005. Community-based work such as sports events grew out of the hub and now New Life Youth offers a full range of services.

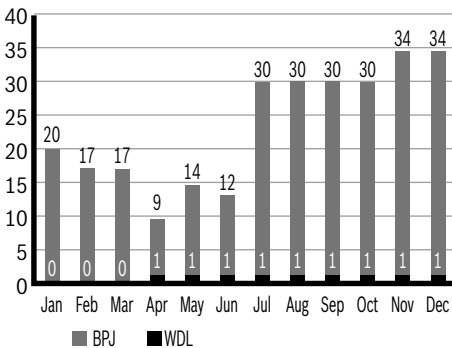
New Life Youth entered Woodlands in 2009 with school and community-based work. A new Youth Hub at Blk 540 Woodlands Drive 16 will be ready in 2012.

Looking Back at 2011

New Life Youth launched a series of mentoring platforms in its hub-based programme in 2011, riding on the success of the Magic Mentoring, introduced in 2010. New Life Youth also continued to engage schools through the Enhanced STEP-UP programme, working with five schools in Bukit Panjang and one in Woodlands.

2011 also saw the launch of *To The Max*, a youth sporting event that aims to be the focal Youth Day celebration of young people's vigour in the North-West.

Enhanced STEP-UP Monthly Active Cases



School-Based

Our main school-based programme remains the MCYS-sponsored Enhanced STEP-UP, or ESU. This is a casework programme aimed at strengthening students' social and emotional resilience. The programme also helps parents and teachers manage and support at-risk students, so as to minimise school drop-out rates. A total of 50 youths were served through ESU in 2011.

The five schools in Bukit Panjang that New Life worked with in this programme were West Sping Secondary, Greenridge Secondary, Bukit Panjang Government High, Assumption Pathway School and Greenridge Primary School. In Woodlands, we worked with Evergreen Secondary School.

Besides ESU, New Life also conducted various sessions for schools in Woodlands as summarised below.

| Christ Church Sec | Evergreen Sec |
|--|--------------------------------------|
| Group work, 3 sessions for 6-10 students | Groupwork, 2 sessions for 8 students |
| Assembly talk (1080 students) | |
| Workshops (6-11 students) | |



Hub-Based

Membership at the Bukit Panjang Youth Hub continued to grow as mentoring programmes were rolled out.

On-going mentoring programmes at the Youth Hub were:

- Hub 121 Mentoring
- Magic Mentoring
- Guitar Mentoring
- Piano Mentoring
- Pool Mentoring
- Academic Mentoring
- Tchoukball Mentoring

Community-Based

Sporting event *To The Max* attracted over 250 youths for a futsal tournament in Woodlands on Youth Day. The youths experienced not just a game, but mentoring in action. Minders were assigned to each futsal team who dispensed practical tips and advice as well as moral support and words of comfort. More than just winning or losing, the youths learnt the value of sportsmanship and the importance of graciousness both on and off the pitch.

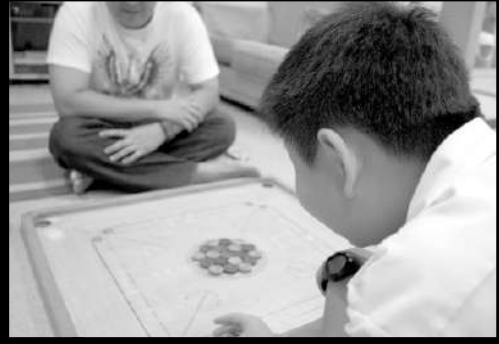
Looking Ahead – 2012 and Beyond

For the Bukit Panjang Youth Hub, we will concentrate on deepening our mentoring platforms in schools, at the hub as well as in the community.

The BPJ Youth Hub has been maximised and is in need of more space for its work. In 2012, we will study plans to begin alteration and adjustment works and possibly expand the floor area, so as to serve more youths in Bukit Panjang.

Construction of the Youth Hub in Woodlands began on 13 Nov 2011 with a ground-breaking ceremony graced by MP Mr Vickram Nair. The progress of the Woodlands Youth Hub is on track and is targeted to open in May 2012. With this new facility, New Life will have a firm base from which to launch fresh programmes for youths in the Woodlands community.





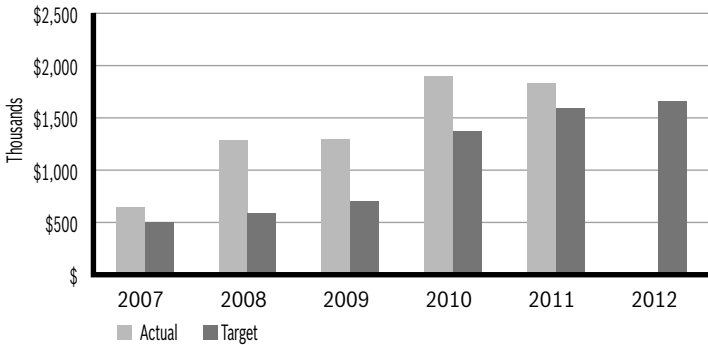
Donors, Volunteers & Project Love

Donors and volunteers are New Life's esteemed partners in the work and the "twin resource engines" that drive the organisation. Project Love is a financial aid scheme to ensure no child gets left behind in education due to a lack of resources.

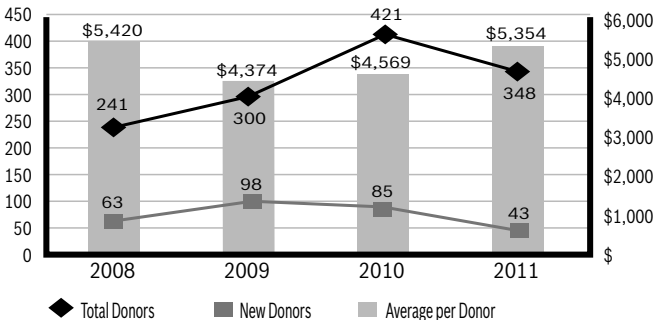
Donor Management

New Life received \$1.74 million in cash donations in 2011. This excludes a cash grant of \$228,000 from Covenant EFC. Although the total number of donors and new donors has decreased from the previous year¹, the average amount of donation we received has increased and the total donation exceeded our target nonetheless.

Tax-Deductible Donations Received



Number of Donors



¹ In 2010, 40 donors made a gift to New Life in lieu of a friend's wedding anniversary gift, and these were recorded as new donors in 2010.

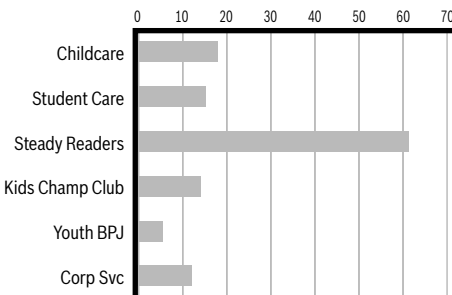
Volunteer Management

Volunteers continued to strongly support New Life's service to the community through regular programmes as well as events.

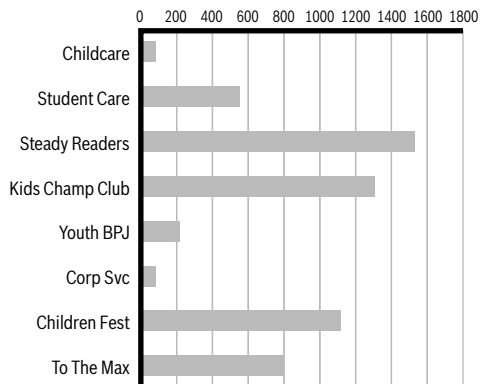
| Regular Services/ Support Progs | No. of Volunteers | Hours Contributed | Avg Contribution per Vol (hours) |
|------------------------------------|-------------------|-------------------|-------------------------------------|
| Childcare | 18 | 88 | 4.9 |
| Student Care | 15 | 554 | 36.9 |
| Steady Readers | 61 | 1,528 | 25.0 |
| Kids Champ Club | 14 | 1,296 | 92.6 |
| Youth Hub (BPJ) | 5 | 214 | 42.8 |
| Corporate Services | 12 | 82 | 6.8 |
| Total: | 117* | 3,762 | 32.1 |

| Events | No. of Volunteers | Hours Contributed | Avg Contribution per Vol (hours) |
|-------------------------|-------------------|-------------------|-------------------------------------|
| Children's Fest | 370 | 1,110 | 3.0 |
| To The Max (est) | 160 | 800 | 5.0 |

No. of Volunteers by Programmes



Volunteer Hours Contributed by Programme/Event



Project Love

In 2011, Project Love disbursed \$21,000 to 24 families. Project Love is also currently under review to enhance its purpose and impact on the community going forward.

New Life Community Services

(Formerly known as New Life Community Services Centre)
(Registered in Singapore under the Societies Act)

Financial Statements

FOR THE FINANCIAL YEAR ENDED 31 DECEMBER 2011

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BAKER TILLY
TFW LLP

Certified Public Accountants



an independent member of
BAKER TILLY
INTERNATIONAL

STATEMENT BY BOARD MEMBERS

We, John Lim Cheng Siew and Eddie Tan Cheng Soo, being the Board Members of New Life Community Services (the “Society”) respectively, do hereby, on behalf of the Board, state that in our opinion, the financial statements as set out on pages 32 to 49 are properly drawn up in accordance with Singapore Financial Reporting Standards so as to give a true and fair view of the state of affairs of the Society as at 31 December 2011 and of its results, changes in accumulated fund and specific fund and cash flows for the financial year then ended.

On behalf of the Board



John Lim Cheng Siew
Chairman



Eddie Tan Cheng Soo
Treasurer

31 March 2012

New Life Community Services

(Formerly known as New Life Community Services Centre)
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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF NEW LIFE COMMUNITY SERVICES

(Formerly known as New Life Community Services Centre)
(Registered in Singapore under the Societies Act)

Report on the Financial Statements

We have audited the accompanying financial statements of New Life Community Services (the "Society") as set out on pages 32 to 49, which comprise the balance sheet as at 31 December 2011, the statement of comprehensive income, statement of changes in accumulated fund and specific fund and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Board's Responsibility for the Financial Statements

The Society's Board is responsible for the preparation and fair presentation of these financial statements in accordance with Singapore Financial Reporting Standards, Charities Act and Societies Act, and for such internal control as the Board determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Singapore Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal controls relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements of the Society are properly drawn up in accordance with Singapore Financial Reporting Standards, Charities Act and Societies Act so as to give a true and fair view of the state of affairs of the Society as at 31 December 2011, and the results, changes in accumulated fund and specific fund and cash flows of the Society for the financial year ended on that date.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the regulations enacted under the Societies Act to be kept by the Society have been properly kept in accordance with those regulations.

During the course of our audit, nothing has come to our attention that causes us to believe that during the financial year:

- (a) the Society has not complied with the requirements of regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations; and
- (b) the use of donation money was not in accordance with the objectives of the Society.



Baker Tilly TFW LLP

Public Accountants and
Certified Public Accountants
Singapore

31 March 2012

New Life Community Services

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(Registered in Singapore under the Societies Act)

STATEMENT OF COMPREHENSIVE INCOME

For the financial year ended 31 December 2011

| | Note | 2011 \$ | 2010 \$ |
|--|--------|------------------|------------|
| Income | | | |
| School fee | | 899,241 | 673,093 |
| Interest income | | 10,374 | 13,278 |
| Donations | 3 &12a | 2,091,051 | 2,357,150 |
| Donation-in-kind | 3 &12a | 136,800 | 133,311 |
| Amortisation of deferred capital grant | | 68,982 | 36,573 |
| Programme income | | 34,652 | 29,880 |
| Grant from Ministry of Community Development, Youth and Sports (MCYS) | | - | 47,690 |
| Grant from jobs credit scheme | | - | 16,896 |
| Grant from National Council of Social Service (NCSS) | | 23,011 | 30,050 |
| Others | | 88,040 | 110,558 |
| | | 3,352,151 | 3,448,479 |
| Less expenses | | | |
| Depreciation | 5 | 162,731 | 63,642 |
| Staff costs | 4 &12b | 1,428,523 | 1,213,281 |
| Maintenance of land and building | | 34,042 | 38,221 |
| Property, plant and equipment written off | | 4 | 521 |
| Rental of equipment | | 12,703 | 3,107 |
| Rental of premises | 12a | 113,463 | 109,729 |
| Utilities | 12a | 50,631 | 35,075 |
| Other expenses | | 425,764 | 440,338 |
| | | 2,227,861 | 1,903,914 |
| Surplus and total comprehensive income for the year | | 1,124,290 | 1,544,565 |

The accompanying notes form an integral part of these financial statements.

BALANCE SHEET

At 31 December 2011

| | | 2011 | 2010 |
|-------------------------------|------|------------------|-----------|
| | Note | \$ | \$ |
| Non-current asset | | | |
| Property, plant and equipment | 5 | <u>580,943</u> | 686,592 |
| Current assets | | | |
| Inventories | | - | 15,494 |
| Sundry receivables | 6 | 128,912 | 145,779 |
| Fixed deposits | 7 | 3,752,960 | 3,043,978 |
| Bank and cash balances | | <u>2,437,573</u> | 1,814,703 |
| | | <u>6,319,445</u> | 5,019,954 |
| Total assets | | <u>6,900,388</u> | 5,706,546 |
| Non-current liability | | | |
| Deferred capital grant | 8 | <u>160,507</u> | 104,220 |
| Current liabilities | | | |
| Deferred capital grant | | 67,607 | 35,198 |
| Sundry payables | 9 | <u>176,631</u> | 195,775 |
| | | <u>244,238</u> | 230,973 |
| Total liabilities | | <u>404,745</u> | 335,193 |
| Net assets | | <u>6,495,643</u> | 5,371,353 |
| Funds | | | |
| Accumulated fund | | 6,495,643 | 5,371,353 |
| Family assistance fund | 10 | - | - |
| | | <u>6,495,643</u> | 5,371,353 |

The accompanying notes form an integral part of these financial statements.

New Life Community Services

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STATEMENT OF CHANGES IN ACCUMULATED FUND AND SPECIFIC FUND

For the financial year ended 31 December 2011

| | Accumulated fund \$ | Family assistance fund \$ | Total \$ |
|--|---------------------------|---------------------------------|------------------|
| Balance at 1 January 2010 | 3,826,505 | 283 | 3,826,788 |
| Transfer of fund | 283 | (283) | - |
| Surplus and total comprehensive income for the year | 1,544,565 | - | 1,544,565 |
| Balance at 31 December 2010 | 5,371,353 | - | 5,371,353 |
| Surplus and total comprehensive income for the year | 1,124,290 | - | 1,124,290 |
| Balance at 31 December 2011 | 6,495,643 | - | 6,495,643 |

STATEMENT OF CASH FLOWS

For the financial year ended 31 December 2011

| | 2011 | 2010 |
|---|-----------|-----------|
| | \$ | \$ |
| Cash flows from operating activities | | |
| Surplus for the year | 1,124,290 | 1,544,565 |
| Adjustments for:- | | |
| Amortisation of capital grants | (68,982) | (36,573) |
| Depreciation | 162,731 | 63,642 |
| Interest income | (10,374) | (13,278) |
| Property, plant and equipment written-off | 4 | 521 |
| Operating cash flows before movements in working capital | 1,207,669 | 1,558,877 |
| Inventories | 15,494 | 11,216 |
| Receivables | 16,867 | (47,892) |
| Payables | (19,144) | 106,667 |
| Net cash from operating activities | 1,220,886 | 1,628,868 |
| Cash flows from investing activities | | |
| Purchase of plant and equipment | (57,086) | (730,091) |
| Proceeds from capital grants | 157,678 | 175,991 |
| Interest received | 10,374 | 13,278 |
| Net cash from/(used in) investing activities | 110,966 | (540,822) |
| Net increase in cash and cash equivalents | 1,331,852 | 1,088,046 |
| Cash and cash equivalents at beginning of the year | 4,858,681 | 3,770,635 |
| Cash and cash equivalents at end of the year | 6,190,533 | 4,858,681 |
| Cash and cash equivalents comprise:- | | |
| Bank and cash balances | 2,437,573 | 1,814,703 |
| Fixed deposits | 3,752,960 | 3,043,978 |
| | 6,190,533 | 4,858,681 |

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

For the financial year ended 31 December 2011

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1. General information

The principal activities of the Society are to assist and organise family development activities, to operate a childcare, a student care and to run enrichment programs for youth. The Society's principal place of activities is at 10, Jelapang Road, Singapore 677740.

2. Significant accounting policies

a) Basis of preparation

The financial statements, expressed in Singapore dollars which is the Society's functional currency, have been prepared in accordance with Singapore Financial Reporting Standards ("FRS"), Charities Act and Societies Act. The financial statements have been prepared under the historical cost convention except as disclosed in the accounting policies below.

The preparation of financial statements in conformity with FRS requires management to exercise its judgment in applying the Society's accounting policies. It also requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the financial year. Although these estimates are based on management's best knowledge of current events and actions, actual results may ultimately differ from those estimates. There are no critical accounting estimates and assumptions used that are significant to the financial statements, and are involving a higher degree of judgment or complexity.

The carrying amounts of fixed deposits and bank and cash balances, sundry receivables and payables and provisions approximate their respective fair values due to the relatively short-term maturity of these financial instruments.

In the current financial year, the Society has adopted all the new and revised FRS and Interpretations of FRS (“INT FRS”) that are relevant to its operations and effective during the financial year. The adoption of these new/ revised FRS and INT FRS has no material effect on the financial statements of the Society.

At the date of the balance sheet, the following FRS and INT FRS were issued, revised or amended but not effective:

| | |
|-----------------------|--|
| FRS 19 | Employee Benefits |
| FRS 27 | Separate Financial Statements |
| FRS 28 | Investments in Associates and Joint Ventures |
| FRS 110 | Consolidated Financial Statements |
| FRS 111 | Joint Arrangements |
| FRS 112 | Disclosure of Interests in Other Entities |
| FRS 113 | Fair Value Measurements |
| Amendments to FRS 1 | Presentation of Items of Other Comprehensive Income |
| Amendments to FRS 12 | Deferred Tax: Recovery of Underlying Assets |
| Amendments to FRS 101 | Severe Hyperinflation and Removal of Fixed Dates for First-time Adopters |
| Amendments to FRS 107 | Disclosures -Transfers of Financial Assets |

The Society anticipates that the adoption of these FRS and INT FRS (where applicable) in future periods will have no material impact on the financial statements.

b) Income recognition

Income is recognised on the following basis:-

| | |
|-------------------|--|
| School fees | - over the period of the courses |
| Donations | - as and when received |
| Interest income | - on a time proportion basis over the period of placement of deposits with banks |
| Other income | - when received in cash |
| MCYS/NCSS Funding | - on accrual basis |

New Life Community Services

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c) **Property, plant and equipment**

Property, plant and equipment are stated at cost less accumulated depreciation and any impairment loss. Depreciation is calculated on a straight-line basis so as to write off the cost of the assets over their estimated useful lives at the following annual rates:

| | |
|------------------------|---------|
| Furniture and fittings | 20% |
| Kitchen equipment | 20% |
| Playgroup equipment | 20% |
| Renovation | 20% |
| Computer | 33 1/3% |
| Office equipment | 33 1/3% |
| Medical equipment | 33 1/3% |

On disposal of a property, plant and equipment, the difference between the net disposal proceeds and its carrying amount is taken to income and expenditure.

The estimated useful lives and depreciation method of property, plant and equipment are reviewed, and adjusted as appropriate, at each balance sheet date. The effects of any revision are recognised in income or expenditure when the changes arise.

Fully depreciated assets are retained in the financial statements until they are no longer in use.

d) **Inventories**

Inventories (comprising uniforms, mattress covers and T-shirts) are stated at the lower of cost and net realisable value. Cost is determined on a first-in, first-out basis. Net realisable value is the estimated selling price in the ordinary course of business, less the costs of completion and selling expenses.

e) **Impairment of non-financial assets**

At each balance sheet date, the Society reviews the carrying amounts of its non-financial assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the Society estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately as an expenditure.

Where an impairment loss subsequently reverses, the carrying amount of the asset (cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in income or expenditure.

f) **Cash and cash equivalents**

For the purposes of the statement of cash flows, cash and cash equivalents comprise cash on hand, bank balances and deposits which are subject to an insignificant risk of change in value and bank balances.

g) **Income Tax**

The Society is a registered charity under the Charities Act and is exempted from income tax under the provisions of the Income Tax Act.

h) **Financial assets**

Classification

The Society classifies its financial assets according to the purpose for which the assets were acquired. Management determines the classification of its financial assets at initial recognition and re-evaluates this designation at every reporting date. The Society's only financial assets are loans and receivables.

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Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except those maturing later than 12 months after the balance sheet date which are classified as non-current assets. Loans and receivables are classified within “sundry receivables”, “fixed deposits” and “bank and cash balances” on the balance sheet.

Recognition and derecognition

Regular purchases and sales of financial assets are recognised on trade-date – the date on which the Society commits to purchase or sell the asset. Financial assets are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and the Society has transferred substantially all risks and rewards of ownership.

On disposal of a financial asset, the difference between the net sale proceeds and its carrying amount is recognised in the income or expenditure.

Initial measurement

Loans and receivables are initially recognised at fair value plus transaction costs.

Subsequent measurement

Loans and receivables are carried at amortised cost using the effective interest method.

Impairment

The Society assesses at each balance sheet date whether there is objective evidence that a financial asset or a group of financial assets is impaired.

Loans and receivables

An allowance for impairment of loans and receivables, including other receivables, is recognised when there is objective evidence that the Society will not be able to collect all amounts due according to the original terms of the receivables.

Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments are considered indicators that the receivable is impaired. The amount of the allowance is the difference between the asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate.

i) **Financial liabilities**

Financial liabilities include sundry payables. Financial liabilities are recognised on the balance sheet when, and only when, the Society becomes a party to the contractual provisions of the financial instrument. Financial liabilities are initially recognised at fair value plus directly attributable transaction costs and subsequently measured at amortised cost using the effective interest method.

k) **Provisions**

Provisions are recognised when the Society has a legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation and a reliable estimate of the amount can be made. Where the Society expects a provision to be reimbursed, for example under an insurance contract, the reimbursement is recognised as a separate asset but only when the reimbursement is virtually certain.

l) **Government grants**

Government grants are recognised at their fair values where there is reasonable assurance that the subsidy will be received and all terms and conditions relating to the subsidy have been complied with. Where the subsidy relates to an expense item, it is recognised in the income statement over the periods necessary to match them on a systematic basis to the costs that it is intended to compensate. Where the subsidy relates to an asset, the fair value is recognised as deferred capital grant on the balance sheet date and is amortised to the income and expenditure over the expected useful life of the relevant asset by equal annual instalments.

New Life Community Services

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m) Employee benefits

Defined contribution plans

Defined contribution plans are post-employment benefit plans under which the Society pays fixed contributions into separate entities such as the Central Provident Fund, and will have no legal or constructive obligation to pay further contributions if any of the funds do not hold sufficient assets to pay all employee benefits relating to employee service in current or preceding year. Contributions to national pension schemes are recognised as an expense in the period in which the related service is performed.

Employee leave entitlement

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the balance sheet date.

3. Donations

Included in the donations are tax-deductible donations received of \$1,736,689 (2010: \$1,912,001).

4. Staff costs

| | 2011 | 2010 |
|----------------------|------------------|-----------|
| | \$ | \$ |
| Salaries and bonus | 1,169,511 | 1,037,030 |
| Contributions to CPF | 147,136 | 141,203 |
| Other staff benefits | 111,876 | 35,048 |
| | 1,428,523 | 1,213,281 |

5. Property, plant and equipment

| | Furniture & fittings | Kitchen equipment | Playgroup equipment | Computer | Office equipment | Renovation | Construction | Total |
|---------------------|----------------------|-------------------|---------------------|----------------|------------------|----------------|---------------|------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| 2011 | | | | | | | | |
| Cost | | | | | | | | |
| Balance at 1.1.11 | 317,400 | 1,504 | 26,665 | 125,468 | 48,476 | 633,286 | - | 1,152,799 |
| Additions | 4,757 | 1,263 | - | 6,099 | 1,500 | 1,436 | 43,681 | 58,736 |
| Write-off | - | - | - | (8,065) | - | - | - | (8,065) |
| Adjustment | - | - | - | - | - | (1,650) | - | (1,650) |
| Balance at 31.12.11 | 322,157 | 2,767 | 26,665 | 123,502 | 49,976 | 633,072 | 43,681 | 1,201,820 |

Accumulated Depreciation

| | | | | | | | | |
|---------------------|----------------|--------------|---------------|---------------|---------------|----------------|----------|----------------|
| Balance at 1.1.11 | 280,353 | 1,502 | 5,584 | 78,994 | 47,307 | 52,467 | - | 466,207 |
| Depreciation charge | 9,060 | 63 | 5,055 | 23,989 | 994 | 123,570 | - | 162,731 |
| Write-off | - | - | - | (8,061) | - | - | - | (8,061) |
| Balance at 31.12.11 | 289,413 | 1,565 | 10,639 | 94,922 | 48,301 | 176,037 | - | 620,877 |

Net carrying value

| | | | | | | | | |
|-------------|--------|-------|--------|--------|-------|---------|--------|---------|
| At 31.12.11 | 32,744 | 1,202 | 16,026 | 28,580 | 1,675 | 457,035 | 43,681 | 580,943 |
|-------------|--------|-------|--------|--------|-------|---------|--------|---------|

| | Furniture & fittings | Kitchen equipment | Playgroup equipment | Computer | Office equipment | Renovation | Total |
|--|----------------------|-------------------|---------------------|----------|------------------|------------|-------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ |

2010

Cost

| | | | | | | | |
|---------------------|----------------|--------------|---------------|----------------|---------------|----------------|------------------|
| Balance at 1.1.11 | 295,309 | 1,504 | 5,395 | 87,327 | 48,145 | 13,757 | 451,437 |
| Additions | 37,099 | - | 25,275 | 47,097 | 1,091 | 619,529 | 730,091 |
| Write-off | (15,008) | - | (4,005) | (8,956) | (760) | - | (28,729) |
| Balance at 31.12.11 | 317,400 | 1,504 | 26,665 | 125,468 | 48,476 | 633,286 | 1,152,799 |

Accumulated Depreciation

| | | | | | | | |
|---------------------|----------------|--------------|--------------|---------------|---------------|---------------|----------------|
| Balance at 1.1.10 | 290,534 | 1,447 | 5,384 | 72,874 | 47,093 | 13,441 | 430,773 |
| Depreciation charge | 4,573 | 55 | 4,201 | 15,066 | 721 | 39,026 | 63,642 |
| Write-off | (14,754) | - | (4,001) | (8,946) | (507) | - | (28,208) |
| Balance at 31.12.10 | 280,353 | 1,502 | 5,584 | 78,994 | 47,307 | 52,467 | 466,207 |

Net carrying value

| | | | | | | | |
|-------------|--------|---|--------|--------|-------|---------|---------|
| At 31.12.10 | 37,047 | 2 | 21,081 | 46,474 | 1,169 | 580,819 | 686,592 |
|-------------|--------|---|--------|--------|-------|---------|---------|

New Life Community Services

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6. Sundry receivables

| | 2011 | 2010 |
|--------------------|----------------|----------------|
| | \$ | \$ |
| Sundry receivables | 117,804 | 112,905 |
| Prepayments | 3,452 | 11,385 |
| Deposits | 7,656 | 4,703 |
| Grant receivables | - | 16,786 |
| | 128,912 | 145,779 |

7. Fixed deposits

The fixed deposits are placed with the banks and mature varying from one to eleven (2010: one to nine) months from the balance sheet date. The average interest rate of these deposits was 0.08% to 0.90% (2010: 0.15% to 0.75%) per annum.

8. Deferred capital grants

| | 2011 | 2010 |
|------------------------------------|----------------|----------------|
| | \$ | \$ |
| Cost | | |
| Balance at 1 January | 175,991 | - |
| Received during the financial year | 157,678 | 175,991 |
| Balance at 31 December | 333,669 | 175,991 |
| Accumulated amortisation | | |
| Balance at 1 January | 36,573 | - |
| Amortisation during the year | 68,982 | 36,573 |
| Balance at 31 December | 105,555 | 36,573 |
| Carrying amount | | |
| Non-current | 160,507 | 104,220 |
| Current | 67,607 | 35,198 |
| | 228,114 | 139,418 |

Deferred capital grants relates to grants received during the year for the renovation works of child care centre located at 10 Jelapang Road, Singapore 677740 and children and student care centre located at 507 Jelapang Road, Singapore 670507 with useful life of 5 years. The grant received is amortised over the useful life of the property, plant and equipment of 5 years.

9. Sundry payables

| | 2011 | 2010 |
|---------------------------------|----------------|---------|
| | \$ | \$ |
| Deposits received | 57,278 | 55,133 |
| School fees received in advance | 16,080 | 17,514 |
| Accrued operating expenses | 103,273 | 112,787 |
| Sundry payables | - | 10,341 |
| | 176,631 | 195,775 |

10. Family assistance fund

This fund is set up specifically to finance needy individuals. In year 2010, the fund was transferred to accumulated fund.

11. Commitments

| | 2011 | 2010 |
|---|---------------|--------|
| | \$ | \$ |
| <i>Lease commitments</i> | | |
| Not later than one financial year | 8,136 | 5,424 |
| Later than one financial year but not later than five financial years | 37,408 | 29,459 |
| | 45,544 | 34,883 |

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Capital commitments

Capital expenditure contracted for at the balance sheet date but not recognised in the financial statements are as follows:

| | 2011 | 2010 |
|---|----------------|----------|
| | \$ | \$ |
| Expenditure for property, plant and equipment | <u>506,761</u> | <u>-</u> |

12. Related party disclosures

a) Related parties

The Society is the social outreach arm of Covenant Evangelical Free Church.

Rental and Utilities

The Society used the premises of Covenant Evangelical Free Church for its day-to-day operations. The Society was charged \$104,400 (2010: \$104,400) for rental and \$32,400 (2010: \$25,200) for utilities by Covenant Evangelical Free Church. The value of rental and utilities was mutually-agreed upon and detailed in a Memorandum of Understanding between the two entities, which is renewable annually.

Donation-In-Kind

The Society received from Covenant Evangelical Free Church a donation-in-kind of \$136,800 (2010: \$129,600), the value being the equivalent of rental and utilities due to Covenant Evangelical Free Church. The value of the donation-in-kind was mutually-agreed upon and detailed in a Memorandum of Understanding between the two entities, which is renewable annually.

Cash Grant

The Society received a cash grant of \$228,000 (2010: \$433,700) from Covenant Evangelical Free Church, in support of the Society's work and this is recorded as donation.

b) Compensation of Key Management Personnel

Included in the expenditure on staff costs is compensation paid to key management personnel as follows:

| | 2011 | 2010 |
|--|----------------|---------|
| | \$ | \$ |
| Remuneration paid to key management staff 7 persons (2010: 6 persons) | | |
| - Salaries and bonuses | 273,262 | 266,117 |
| - Contributions to CPF | 39,482 | 34,136 |
| | <hr/> | <hr/> |

Board members did not receive any remuneration for their services.

The annual remuneration of each of the key management staff falls below \$100,000.

13. Financial instruments

a) Categories of financial instruments

The financial instruments as at the balance sheet date are:-

| | 2011 | 2010 |
|---|------------------|-----------|
| | \$ | \$ |
| <i>Financial assets</i> | | |
| Loans and receivables (including bank and cash balances) | 6,315,993 | 4,993,075 |
| | <hr/> | <hr/> |
| <i>Financial liabilities</i> | | |
| At amortised costs | 131,046 | 161,656 |
| | <hr/> | <hr/> |

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b) **Financial risk management**

The Society's activities expose it to minimal financial risks and overall risk management is determined and carried out by the Board.

Foreign exchange risk

The Society has no significant exposure to foreign exchange risk as all of its transactions are in Singapore dollars.

Credit risk

Credit risk is the risk of loss that may arise on outstanding financial instruments should a counterparty default on its obligations. The Society's exposure to credit risk arises primarily from cash and cash equivalents and sundry receivables.

The Society's significant concentration of credit risk exposure relates mainly to its cash and cash equivalents. The maximum exposure to credit risk is represented by the carrying value of each class of financial assets recognised in the balance sheet.

Interest rate risk

The Society's exposure to the risk of changes in interest rates arises mainly from the bank balances and fixed deposits placed with financial institutions. For interest income from the fixed deposits, the Society managed the interest rate risks by placing fixed deposits with reputable financial institutions on varying maturities and interest rate terms. The sensitivity analysis for changes in interest rate is not disclosed as the effect on the statement of comprehensive income is not significant.

Liquidity risk

The Board exercises prudent liquidity and cash flow risk management policies and aims to maintain sufficient level of liquidity and cash flows at all times.

c) **Fair values of financial instruments**

The carrying amounts of the financial assets and financial liabilities recorded in the financial statements of the Society approximate their fair values.

14. Fund management

The Society's objectives when managing its funds are to safeguard and to maintain adequate working capital to continue as going concern and to develop its principal activities over the longer term through the fees received from students and significant support in various form of government funding, subsidy and donations. The overall fund management objectives remain unchanged from 2009.

15. Authorisation of financial statements

The financial statements of the Society for the financial year ended 31 December 2011 were authorised for issue by the Board on 31 March 2012.

Additional Information

Conflict of Interests Policy

In compliance with the Income Tax Act (Chapter 134), Income Tax (Approved Institutions Of A Public Character) (Amendment) Regulations 2006, Regulation 7 Paragraph 1A, New Life, being an approved institution of a public character, is required to disclose its policy relating to the management and avoidance of conflicts of interest.

New Life's conflict of interests policy is based on and adapted (with permission) from the sample provided to member VWOs by the National Council of Social Service. It is based on the principle that New Life integrity of serving for public trust and community good, rather than personal gain, must be upheld at all costs. The policy is applicable to New Life's board members, members of committees established by the board, staff and volunteers. It specifically addresses, for example, contract with vendors, other organisations that have dealings with New Life, joint ventures, employment of staff who are related, remuneration for voluntary service, and staff as board members. The above list, however, is non-exhaustive, and, in any other situations or matters whereby an actual, potential or perceived conflict of interest is or may be encountered, affected parties are to adhere to the general principles stipulated therein, and to act accordingly.

For details of the policy, please refer to <http://www.newlife.org.sg/articles/84/COI-Policy.pdf>

Code of Governance For Charities and IPCs

The New Life Board is of the view that, to the best of its knowledge, New Life is in general compliance with the Code of Governance for Charities & Institutions of a Public Character (IPCs) issued by the Charity Council.

Cash Reserve Policy

The New Life's policy is that the cash reserve balance should not exceed 5 times of net operating expenditure. Net operating expenditure refers to the total expenditure less all means of regular income from programme fees, grants from government/NCSS or investments (donations are excluded).

New Life's Cash Reserve Balance as at 31 December 2011 represents 2.91 times of total operating expenditure (2010: 2.82 times).

Corporate Data

New Life Community Services

(Formerly known as "New Life Community Services Centre" before 07 Jun 2011)

Registered Address

10 Jelapang Road
Singapore 677740

Contact Information

Tel : 6892 7191
Fax : 6892 7181
Email : email@newlife.org.sg
Website : www.newlife.org.sg

New Life Community Services is:

- **a Registered Society**
registered under The Societies Act on **3 Mar 2000**
Registration No.: **305/99 WEL**
Unique Entity No.: **T00SS0057E**
- **a Registered Charity**
registered under The Charities Act on **13 Aug 2001**
Registration No.: **1518**
- **a Full Member**
of the National Council of Social Service since **16 Sep 2002**
- **an Institution of a Public Character**
under the sector administration of the National Council of Social Service
since **18 Nov 2002**. Reference No.: **2002-122 NLC**

Auditor

Baker Tilly TFW LLP
Certified Public Accountants
15 Beach Road #03-10 Beach Centre
Singapore 189677

Audit Partner

Mr Khor Boon Hong

Notes

Contact Information

New Life Community Services

10 Jelapang Road

Singapore 677740

Tel : 6892 7191

Fax : 6892 7181

Email : email@newlife.org.sg

Website : www.newlife.org.sg

Bukit Panjang

New Life Childcare

10 Jelapang Road

Singapore 677740

Tel: 6892 0179 **Fax:** 6892 0177 **Email:** childcare@newlife.org.sg

New Life Children & Student Care

507 Jelapang Road, #01-14

Singapore 670507

Tel: 6892 8040 **Fax:** 6892 8038 **Email:** studentcare@newlife.org.sg

New Life Children

507 Jelapang Road, #01-14

Singapore 670507

Tel: 6892 8020 **Fax:** 6892 8038 **Email:** children@newlife.org.sg

New Life Youth

419 Fajar Road, #01-449

Singapore 670419

Tel: 6892 4419 **Fax:** 6892 4418 **Email:** youth@newlife.org.sg

Woodlands

New Life Youth

540 Woodlands Drive 16, #01-79

Singapore 730540

Tel: 6892 7119 **Fax:** 6893 3902 **Email:** youth@newlife.org.sg

Volunteer with New Life

Call: 6892 4366

Email: volunteer@newlife.org.sg

Donate to New Life

Call: 6892 4366

Email: donate@newlife.org.sg

Career with New Life

Website: www.newlife.org.sg/job.htm

Email: hr@newlife.org.sg

OUR VISION

Love the Community for Christ.

OUR MISSION

New Life seeks to demonstrate God's love by empowering people to master life's transitions.

OUR PURPOSE

New Life Community Services is the social service arm of Covenant Evangelical Free Church (CEFC). We aim to **Mobilise the Church to Make the Difference** by **Mentoring the Lives** of the young and **Meeting the Needs** in the community. As a not-for-profit voluntary welfare organisation, we fulfil our purpose by complementing fellow service providers, working hand in hand with community leaders, institutions and residents to serve the community regardless of race and religion, and with no strings attached.

OUR CORE VALUES

- People Centred
- Purpose Focused
- Passion Driven
- Personal Excellence Modelled
- Prudence Guided

